



Knights of Columbus · British Columbia and Yukon State Council

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July 31, 2013

To: State Officers
Past State Deputies
District Deputies
State Directors and Chairmen
Grand Knights

Attached, please find the mail-out relating to the June 2013 meeting. The contents are:

- Minutes of the State Executive Meeting on June 28, 2013
- Minutes of the BC Charity Foundation Meeting on June 28, 2013

Please feel free to contact me if you have any questions or concerns about these items.

Vivat Jesus,

Arcie J. Lim, State Secretary
BC & Yukon State Council

"I am with you always"



Knights of Columbus

British Columbia and Yukon State Council

Executive Meeting

June 28, 2013
Richmond, BC

Call to Order: State Deputy, Ed Shawchuk at 9:00 am

Opening Prayer: Arcie J. Lim, State Secretary

Roll Call: **Present:** State Deputy, Ed Shawchuk; State Secretary, Arcie Lim; State Treasurer, Michael Gernat; State Advocate, Ming Lau; State Warden, Dale Hofer

Excused: State Chaplain, Bishop Richard Gagnon; IPSD Wil Wilmot, Executive Assistant, Simon Leon.

Guest: MPC B. Dan O'Hara, PSD; Convention Chairman, Kevin Pinto

Minutes of Previous Meeting: Moved adoption of April 25, 2013 minutes as circulated

MSC: Lim/Gernat

Motion: "That all correspondence received and circulated to each State officer since the April 25, 2013 meeting be accepted and moved to the New Business Section.

MSC: Lim/Hofer

STATE OFFICERS REPORTS:

State Deputy, Ed Shawchuk

Worthy State Chaplain, Brother State Officers, Worthy General Agent, Worthy Membership & Program Consultant, Worthy Executive Assistant

I consider it an honour and a privilege to be a part of a team of dedicated Brother Knights such as you. I would like to congratulate you on your election to your offices and thank you for accepting the duties you will undertake to make the Order more vibrant and prosperous in the coming year. I would also like to thank His Excellency, Bishop Richard Gagnon for accepting the role of State Chaplain again this year. Bishop Richard has chosen the theme for this year as, "I am with you always". The passage of the Bible that this is chosen from sees Jesus sending the apostles to evangelize the nations and he reassures them that as they go to do his work, he will provide guidance, strength and Grace to help them on their way. The message serves to remind us as Knights of Columbus that as we go and do Christ's work, he will be with us to offer that same guidance, strength and Grace so that we can be successful in our tasks. I would be remiss if I did not express the profound gratitude of the entire jurisdiction to our Immediate Past State Deputy, Brother Wil Wilmot and his wife Val. They have worked tirelessly and selflessly to promote Columbianism in British Columbia and Yukon. I know that Brother Wil will continue to offer his wisdom to help me as I take the reins for the coming year.

This is the second meeting this year for most of you and based on the work done at, and since, the first meeting, I am looking forward to an exciting year for the Knights of Columbus in British Columbia and Yukon.

I will keep this report short as we have two very busy days of learning and sharing to get through. Thank you again for your generous offer of your time and talents for the good of the Order.

Vivat Jesus,

Edward Shawchuk
State Deputy

Motion: "That the State Deputy's report be accepted as presented" **MSC:** Lim/Gernat

State Secretary, Arcie Lim

Your Excellency, Worthy State Deputy, Worthy State Officers, brother knights,

I am taking over the role of State Secretary with high hopes and enthusiasm. It's been quite busy for me, learning new responsibilities and adjusting to the pace these duties and responsibilities entails. There's still a lot to learn and unfamiliar terrains to face, but with your assistance, I'm confident that everything will fall into its proper place. Thank you all for your help and patience while I'm in the stage of familiarizing myself with my new portfolio. While this learning curve may be an ongoing process, I'm sure that it will only improve and remain interesting from hereon.

The directory update is in process. To date, I have only received minimal updates from the Councils. I urge everyone to please send your updates as soon as possible so we can reflect them on our directory and be posted on our website in due course.

My trip to Dallas for the State Secretaries' training along with the State Membership and Program Directors of the entire Order was indeed informative and overwhelmingly brimming with ideas compressed in a one day presentation. It is my hope that the benefits will trickle down to our councils, especially in the area of membership growth through our various programs.

I've heard many times that "unity is strength"...and when there is team work, willingness and cooperation, wonderful things can be achieved. I have entertained this intense idea that together, I can safely assume a good year and look forward with great fervour the many goals we can achieve and records we can surpass in this new fraternal year.

I look forward to serving our great jurisdiction with our State Deputy and the rest of the State Officers. I am truly excited to work and set out with them and all my brother knights in the coming months and years. As we demonstrate God's love through our works in the Order, may we remain humble and offer the "gift of self" as Pope Emeritus Benedict XVI said. St. Paul wrote to the Corinthians that "whoever sows bountifully will also reap bountifully", may this fraternal year grow in leaps and bounds as we dutifully sow with hard work and dedication.

My family join me in wishing you all a happy, safe summer and a smooth lift off for a successful fraternal year.

Vivat Jesus!

Arcie J. Lim
State Secretary

Motion: "That my report be accepted as presented."

MSC: Lim/Hoffer

State Treasurer, Michael Gernat

Worthy Sirs, My Brothers All,

As we begin our new Fraternal year, with new roles and new members on our team, I look forward to great things for our jurisdiction. I believe that our planning meeting was beneficial to all and that we have realistic and attainable goals.

The office of Treasurer has been in somewhat of a catch up mode; but that comes with the changes that are necessary when we go from one signing officer to another. The bank was not entirely cooperative nor speedy in meeting our requests. Signing authorities have been changed. I will be investigating alternative banking arrangements and will bring my findings to our September meeting. Quickbooks has been installed on my computer and I am "quickly" familiarizing myself with the 2013 program.

One of the goals that I have for the upcoming year is to ensure that members are aware of the policies regarding reimbursement of expenses. In addition, it is my intent to revisit the wording on the policies governing the reimbursement of expenses for State Officers and Degree teams. Our financial situation is good but I encourage all to continue to be prudent and to keep vigilant on cost saving measures for the jurisdiction.

In closing, on behalf of Deb and myself, I wish everyone an enjoyable summer and look forward to sharing fraternal time during the Supreme Convention in August.

Fraternally,

Michael Gernat
State Treasurer

Motion: "That my report be accepted as presented."

MSC: Gernat/Hoffer

State Advocate, Ming Lau

Your Excellency, Worthy State Deputy and State Officers,

Time really flies and it is hard to believe that it has already been two months since our State Convention. It was a surprise that State Advocate is my first State Officer position. I am new in the State Executive and I may need a lot of assistance from fellow State Officers.

I would like to thank to my predecessor, Brother Peter Horsfield, for passing a big box full of binders to me. Brother Peter went through all the details with me to ensure a smooth transition. I shall continue to follow up some unfinished business.

As the other fraternal year begins, there will be a lot for me to learn, to do, and to communicate with Brother Knights. Charter Constitutions Law and Resolution hand books will be my friends this fraternal year. They will be my references to resolve issues and deal with any proposed resolution change. Of course, the Past State Advocates are my live reference book and share their experience fraternally.

I encourage the councils to submit resolutions if there are any. Please follow the procedures and guidelines on the State website under 'Forms & Reports' to write the resolutions correctly.

If you need assistance from the office of the State Advocate, I will do whatever I can to help. Email is always a best tool for me. Please send to my new email address mlaukofo@gmail.com.

I wish that you have an enjoyable summer. Bear in mind that our operation is throughout the whole summer. Keep up the good work.

Vivat Jesus,

Ming Lau
State advocate

Motion: "That the State Advocates report be accepted as presented." **MSC:** Lau/Gernat

State Warden, Dale Hoffer

Your Excellency, Worth State Deputy, My fellow State Officers, Worthy District Deputies, Worthy State Directors, Worthy Sirs,

Wow! What a flurry of activity the last couple weeks has been. Our Worthy State Treasurer, and past State Warden, brother Michael has been incredible in handing information over to me and has been very patient in explaining it all to me. Thank you very much. I feel like I got a very good running start to the task at hand. There is a lot to this job, and I should just about have it all figured out by the time my term is complete.

I feel very honoured to be part of this great executive. I have watched these men over the last few years and have noted a great deal of dedication to the order, leadership, and genuine spirituality. I am proud to be associated with them.

As for the future, I look forward to being part of the State Executive that will lead the BC/Yukon Jurisdiction Knights of Columbus over the next year. Thank you for your confidence in electing me as your State Warden. I will work hard as to not disappoint you in my duties. I look forward to meeting more of my fraternal brothers through regional meetings and next year's convention. If I can help any of you in any way, please do not hesitate in giving me a call.

In August is the Supreme Convention to which you again selected me along with some other Worthy gentlemen to represent you at this convention. I will do my very best to not disappoint you. Thank you again. On behalf of my wife Dianne and me, we look forward to the coming year and thank you for your support.

Vivat Jesus and God Bless,

Dale Hofer,
State Warden.

Motion: "That my report be accepted as presented."

MSC: Hofer/Lim

Immediate Past State Deputy, Wil Wilmot

My Dear Brother State Officers:

Here we are at the commencement of another Fraternal Year, one that is full of promise for a very productive year. I first must congratulate each of you for earning the trust and confidence of the membership by being elected to the offices that you now hold. I know that you will do your utmost to fulfill your responsibilities and conduct your duties in the highly professional manner that we have come to expect of our State Officers. I look forward to work closely with you all to achieve the aims and goals that have been placed before us.

As I take on the much lower profile of the Immediate Past State Deputy you can be assured in the knowledge that I will be there to support and encourage you. As a State Officer I expect that I will be included in all discussion and invited to all meetings. We laid to rest during the past two years that the Immediate Past State Deputy is traditionally not invited to some events. Please remember that we need to work as one and cannot by being exclusive.

As I stated earlier I eagerly anticipate another productive year and assure you that I am 100% supportive. Although I may not be physically present with you all the time I am certain that you all can appreciate the difficult times that lay ahead for Val and I. I ask for your prayers for both of us.

Have fun in San Antonio, bring us back some memories.

May God bless you all and your *families*.

Vivat Jesus
Viva Cristo Rey
Fraternally

Wil Wilmot
Immediate Past State Deputy

Motion: "That my report be accepted as presented."

MSC: Gernat/Lim

Executive Assistant to the State Deputy, Simon Leon

The handover is pending and I am excited to take the position and helping towards revitalization of struggling councils.

Motion: "That the report of the Executive Assistant be accepted as presented."

MSC: Lim/Gernat

General Agent, Richard Lee Wah

Worthy State Deputy, Fellow State Officers,

This past quarter has been quite an exciting one for the Agency. For the past five months the Agency has been consistently in the top three of agencies in the Order we currently stand at number two. Field Agent Joseph VenderBuhs has been also in the top three Agents in the Order and is currently at the number one position. We look forward to greater achievements. Our Jurisdiction is now being served by two additional Field Agents..SK Joseph Kong in the Lower Mainland and SK Don Inverarity in the Yukon. These brother knights have been very active in our jurisdiction serving on council executives in various positions and also at the State level.

They have been assigned to State to assist in Membership recruitment and retention as well as new council development.

We always strive to recruit brother knights who show a strong history of fraternal service. In our efforts to maintain a presence among Catholic readership in the Archdiocese of Vancouver, we have sponsored weekly a column on events in the Diocese in the BC Catholic. We are also committed to working with State and BC Catholic to raise the level of awareness of the Order. We hope to achieve this by having articles of the Order's activities published in the BC Catholic on a frequent basis. As always your agents are here to assist you in all your endeavours. Please avail yourselves of this fraternal benefit.

To you gentlemen of the incoming State Executive, we pledge our support and wish you all the very best in the new Columbian year.

Vivat Jesus!

Richard Lee Wah
General Agent.

UNFINISHED BUSINESS:

None

BUSINESS CONDUCTED BY E-MAIL:

None

NEW BUSINESS:

1. Correspondence - see below
2. Convention & Conference Chairman, Brother Kevin Pinto presented a report on the Convention update and hotel costs. See "other business".
3. Financial Reports - The State Treasurer presented the financial reports for the period ended May 31, 2013 and June 26, 2013. No Comparative statements were presented pending proper installation of the required program to the State Treasurer's computer. Revised financial reports will be presented to reflect accrual income and expenses for May and June.

Motion: Approve reports as presented

MSC: Gernat/Lim

4. Signature changes at bank and issues with personnel – we encountered delay in the changes of authorized signers and the process is almost done.
5. Update of Auditor – a discussion ensued regarding keeping or changing the existing Auditor, Kanester Johal. Due mainly to the geographical location of the current State Treasurer, it was decided to find an Auditing firm that has regional offices or branches to best serve our needs every time a new Treasurer is elected. It was decided to employ the services of another firm provided that they will match the same fee charged to us by Kanester Johal.

Motion: Change Auditor to BDO subject to lower or matching current fees. **MSC:** Gernat/Lim

6. Cookbooks – stocks and disposition

Motion: To sell the remaining cookbooks for \$5 each

MSC: Hofer/Lau

7. First Degree DVD pilot project
8. Advertisement for Texas Supreme Convention Souvenir book-no action, move to file
9. VCN payment status-will pay/donate \$100.00 (for two sites) for the year.
10. State Bylaw update status-Brother Ming Lau will check and update the State Bylaws on or before our next meeting.
11. Tootsie Roll Campaign for Special Olympics – after a detailed discussion, it was decided to fund an interim financing of \$2,000.00 to get the program started.

Motion: To provide \$2,000 interim financing to the Tootsie Roll campaign **MSC:** Hofer/Gernat

12. Request for assistance from a Bro. Knight-from April meeting – moved to Foundation

13. Other business arising from the floor – a discussion ensued about the need for video/tele conferencing. It was decided to try “Go to Meeting”, Brother Dale will look into its implementation.

Motion: To utilize Go to Meeting for video/tele- conferencing. **MSC:** Hofer/Lim

Correspondence:

1. Kyle Neilson – Request for funding-Men’s Conference

Action: Move to Foundation **MSC:** Lau/Lim
2. Kyle Neilson – Man Alive-testimonial

Action: Move to file **MSC:** Lim/Gernat
3. Dale McGregor –Theological Conference/Seminar

Action: Table to Dec. meeting **MSC:** Gernat/Lau
4. Charles E. Maurer – Audited F/S

Action: Move to file **MSC:** Lim/Hoffer
5. Carl A. Anderson – Approval, DDs organizational meeting

Action: Move to file **MSC:** Lau/Gernat
6. Jim Collins – SD of Texas, solicitation letter re: 131st Annual Supreme Convention

Action: Move to file **MSC:** Gernat/Lau
7. Wil Wilmot – Fr. Callaly Council 7973 (Smithers) re: forgiveness of debt

Action: Move to file **MSC:** Lim/ Hofer
8. Dorren Gowans, CWL – Thank you note

Action: Move to file **MSC:** Lau/Gernat

9. Bishop John Corriveau – Thank you re: donation to St. Rita’s Church

Action: Move to file

MSC: Hofer/Lau

10. Charles E. Maurer Jr. – Approval-forgiveness of debt, Council 7973 (Smithers)

Action: Move to file

MSC: Gernat/Lim

11. Charles E. Maurer Jr. – Acknowledgment receipt, Christopher Fund contribution

Action: Move to file

MSC: Lau/Gernat

Other Business:

Convention Chairman, Kevin Pinto reported about the successes and challenges of the State Convention. He talked about the Liturgical celebration and the Souvenir program. He thanked all the Committees involved who worked so hard to make it a success. New, lower rates have been negotiated with the hotel and other areas are being looked at to get some savings and make the convention a bit more affordable to delegates. Overall, we broke even for this year (about \$200 surplus). The souvenir program was a big factor for having this surplus. The 4th Degree however, lost about \$1,300.00 from their part.

Motion: To accept report as presented

MSC: Hofer/Lim

The State Deputy mentioned that Bishop Gagnon cannot attend the June meeting due to ordination in his Diocese. Archbishop Michael Miller will celebrate the Mass at St. Monica’s Parish and assist in the installation of the State Officers. Dinner will be at St. Monica’s as oppose to having it at the hotel to save some money.

Closing Prayer
Meeting adjourned:
Next meeting:

Michael Gernat, State Treasurer
by State Deputy at 10:35 pm.
TBA at Sheraton, Richmond.



Knights of Columbus (B.C.) Charity Foundation
A Charitable Society of the British Columbia and Yukon Knights of Columbus

Board of Directors Meeting
Location: Richmond, BC
Date: June 28, 2013

Call to Order: By President Ed Shawchuk at 11:20 am

Opening Prayer: Director, Ming Lau

Roll Call

Board of Directors:

Ed Shawchuk, President	P	Ming Lau, Director	P
Arcie Lim, Director	P	Dale Hofer, Director	P
Michael Gernat, Director	P		

Staff / Members:

Wil Wilmot, IPSD	E	Chaplain, Most Rev. Richard Gagnon	E
Michael Yeo, PSD, Administrator	P	Simon Leon, EA to President	A
Henry Li, Charity Appeal Chairman	P	Richard Lee Wah, Gen. Agent - Guest	P
Dan O'Hara, PSD, MPC, Guest	P		

Minutes of Previous Meeting:

Motion: "To accept the minutes dated April 25, 2013 as circulated".

MSC: Lim/Gernat

Correspondence:

Motion: "That we accept correspondence as presented and that it be dealt with individually under new business."

MSC: Lim/Hofer

President's Report – Ed Shawchuk

My Brother Directors:

Welcome to the first meeting of the Knights of Columbus (BC) Charity Foundation for the 2013-2014 fraternal year. I would like to thank our Foundation Administrator, Brother Michael Yeo, PSD for accepting my invitation to continue on for another year. I would like to thank Brother Ken Rehman for his tremendous work over the past couple of years as the State Charity Appeal Chairman. Brother Ken and his committee have done a wonderful job. I would also like to thank Brother Henry Li for accepting the challenge to take the role as State Charity Appeal Chairman for this coming year. I am certain that Brother Henry and his team will do a splendid job.

One of the innovations brought forward is that the State Charity Appeal Chairman now has a cell phone with the Charity Appeal number rather than having an additional phone installed in his home. At the end of his term, Brother Henry can simply pass the phone to his successor and we will save costs on replacing infrastructure in the future. I will be continuing the President's Challenge this year and anticipate that the matching donation will again be \$250.

Motion: "That the President's report be accepted as presented."

MSC: Lau/Gernat

Directors' Reports

Foundation Administrator's Report

Donations toward our Corpus Fund are coming in steadily because of the "Donation Cards" campaign launched in December and again in April through the District Deputies. All District Deputies were given these cards to be distributed to their councils' membership. To date we have received 35 donations from Brother Knights ranging from \$25.00 to \$500.00, amounting to a total of \$1,950.00. Also, funds donated in memory of Past State Deputy Germain Fortier totaled \$3,115.00. Overall, we are enjoying an increase of donations to the Corpus Fund of over 64% over last year. This is very encouraging as we have, over the last 15 years, been trying to hit our goal of \$2 million. The half-way mark is indeed very close!

We had a meeting with the Gaming Branch auditor, Ms. Sandy Fraser Cowan on Saturday, June 1, 2013 in Victoria. The meeting went smoothly and the relevant books and files were handed over to the auditor for the usual annual audit. Ms. Sandy was able to complete the audit within two weeks and reported on two different issues as follows:

Financial Audit-Disbursement Testing:

Gaming Branch found 3 (three) ineligible gaming recipients in our charitable disbursements for the disbursement year 2012-2013. Although the amounts distributed were immaterial in value, these recipients do not meet gaming guidelines (i.e. Other Community Service Organization, school instead of the Parent Auxiliary Committee and the hospital instead of foundation/auxiliary). The Foundation Administrator will be more meticulous in spotting these slip-ups going forward.

Compliance-Ticket Raffle:

According to our final ticket raffle revenue reconciliation, there was a total of 127.3 books lost and not returned to the State Charity Appeal Chairman. Gaming guidelines/standards state that we must retain all unsold and sold tickets for up to 2 years on the completion of an audit, which in this case, due to our BC wide councils selling and not having the inventory controls in one place, caused some records not to be returned.

The auditor observed one sold ticket counterfoil attached to a book that was stored in our unsold boxes that the auditor tested. This sold ticket never made it into our main draw barrel on February 2, 2013 and as a result, we had to refund the purchaser \$20.00 (she purchased a booklet of tickets) rather than the \$2.00, which is the cost of that one ticket.

As you can see, mistakes can be costly and in this case it cost us 900 %. However, all in all I think we did well in conforming to the guidelines laid out. I must stress to the councils responsible in the area of returning sold and unsold tickets that their Charity Appeal Chairman should be more thorough in keeping control in order for us to be able to eradicate this yearly deficiency.

Our application for this year's Charity Appeal license was completed and mailed May 27, 2013. It normally takes about ten weeks for the application to be processed. We have applied for the start date of ticket sales to be October 5, 2013 ending on January 25, 2014. The early bird draw will be on January 18, 2014 and the main draw February 1, 2014. Both events will be held in St. Francis Xavier Parish Centre, 438 Great Northern Way, Vancouver.

Twenty councils have applied to disburse their funds so far this year. I would like to take this opportunity to encourage all the District Deputies to remind their councils to start their disbursements early. They should not wait till the last moment to apply for the funds and chance losing their hard earned allocations because they did not meet the annual deadline of January 15. One council was so upset that they have decided not to participate in our Charity Appeal for this year so please take the time to submit your requests early!

As at May 31, 2013 our Gaming and General Accounts are as follows:

Financial Status Report as of May 31, 2013

FOUNDATION

Current Assets		
Coast Capital General / Saving	\$	63,183.72
GIC		871,653.06
High Interest No-fee Savings 200		61,161.40
Total Assets	\$	995,998.18

Charitable Giving Program - # 7015	\$	5,000.00
Corpus Fund - donations received YTD	\$	4,263.35
Pennies for Heaven – YTD	\$	7,917.24

GAMING

Current Assets		
Coast Capital General / Saving	\$	46,716.98
GIC		252,331.60
Total Assets	\$	299,048.58

Pennies for Heaven – YTD	\$	0.00
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Respectfully submitted,

Michael Yeo, PSD
Foundation Administrator

Motion: "That the Foundation Administrator's report be accepted as presented"

MSC: Gernat/Lau

State Charity Appeal Chairman's Report – Henry Li:

Charity Appeal Report June 28th, 2013

My sincere thanks to Brother Ken Rehman for his patience during my taking over of the State Charity Appeal Chairman's position. It certainly took me a little while understanding the system and settling down.

The new e-mail address ticketchair@gmail.com and the cell phone 778-869-1159 are both operational. I have updated Council Chairman Registration Form and the Charity Appeal Procedure. These updated files are now available online under "State Directory" ready for use by Council Charity Appeal Chairman. The Rules of Play for 2013-2014 will also be updated once I have our raffle ticket application approved by Gaming Branch.

I have also approached a few printers for price quotes in the hope of getting some savings in printing raffle tickets, posters etc. So far, the response has been positive. If we are able to get our application approved by August 2nd and provided no rush order necessary, we could be getting a savings of around 21% comparing with what we paid last year. As per Gaming Branch Auditor, it is not necessary to have our winning numbers posted with the Vancouver Sun as we are having those winning numbers posted online. This means another \$600 savings for us this year.

Other than handing out a copy of Council Ticket Chairman Registration Form for 2013-2014, I would like to take this opportunity seeking help from all District Deputies to boost raffle ticket sales for this year. According to historical figures, not all Councils participated in this Charity Appeal program and a few Councils failed to return the completed Council Ticket Chairman Registration Form by the deadline. I would kindly request District Deputies to see that all Councils within their jurisdiction participate in the Charity Appeal program, get familiar with the Charity Appeal Procedure and complete the required Council Ticket Chairman Registration Form and return same on or before July 20th.

Thank you for the opportunity and I look forward to the challenge ahead.

Henry Li
State Charity Appeal Chairman

Motion: "That the State Charity Appeal Chairman's report be accepted as presented."

MSC: Hofer/Lim

Bursaries Chairman's Report – Michael Gernat:

My Fellow Directors,

The office of State Bursary Chair is in full operation. To date, sixty-six applications for Bursary have been mailed to students that have expressed an interest. Again, because of the change of officers, we are a bit behind the eight ball, - but I am confident that we will have bursaries for deserving students well within the deadlines.

Having been involved in awarding bursaries at the local level for over 15 years, I am excited about being involved at the provincial level. I do believe that our terms of reference are in need of an overall .In particular the criteria for awarding the bursaries. It is my intent to bring forth recommendations at our September meeting so that any changes could be incorporated prior to the next year of applications. The wide area of origin for our applicants tells me that our Councils are advertising the availability of the Bishop Lobsinger Memorial Bursary and that is good. I encourage them to continue doing so, so that we can acknowledge and provide assistance to students throughout the BC/Yukon jurisdiction.

Oh behalf of my family, I wish everyone a happy and healthy summer sharing time with family and friends.

Vivat Jesus!

Michael Gernat
State Bursary Chairman

Motion: "That my report be accepted as presented."

MSC: Gernat/Lau

Unfinished Business:

-Head Stone – JD Byrne 1st State Deputy - We need permission of the family before we can go ahead with the plan of installing a new head stone. Bro. Dan O'Hara will follow up on this.

-Voluntary Contribution to Holy Door - \$5,000.00 to be presented at the Canadian Association Meeting by State Deputy, Ed Shawchuk who was elected Vice President of the Association this year.

-Financial Assistance – St. Rita's

Motions passed by E-mails:

None

New Business:

1. Correspondence – See below
2. Appointment of New Charity Appeal Chairman – The President welcomed Brother Henry Li and thanked him for taking on the position of Charity Appeal Chairman.
3. The Board of Directors discussed the prize pool for the next Charity Appeal Draw. Option #1 was chosen.
4. The Directors discussed the ability of the Foundation to provide upkeep for the headstone of the First State Deputy, Brother J. D. Byrne.

Action: Donate up to \$2,000 to replace stone with family approval **MSC:** Lim/Gernat

5. The Directors agreed to donate \$5,000 toward the installation of a Holy Door in Quebec.

Action: Donate \$5,000 to Holy Door, of which \$3,608 is the current Christopher Fund earnings
MSC: Hofer/Lau

6. The Directors discussed offering assistance to St. Rita's Parish for rebuilding after a fire.
Action: Donate \$2,000 to St. Rita's **MSC** Shawchuk/Horsfield
7. The directors discussed a request from the Archdiocese of Vancouver for a donation to a statue of John Paul II at the new Chancery office.
Action: Donate \$5,000 for statue **MSC** Yeo/Shawchuk

Correspondence:

1. Diocese of Kamloops – Thank you for Pennies for Heaven donation.
Action: Move to file **MSC:** Lim/Yeo
2. Eparchy of New Westminster – Thank you for Pennies for Heaven donation
Action: Move to file **MSC:** Gernat/Lim
3. Archdiocese of Vancouver – Thank you for Pennies for Heaven donation
Action: Move to file **MSC:** Hofer/Lau
4. Diocese of Whitehorse – Thank you for Pennies for Heaven donation
Action: Move to file **MSC:** Yeo/Lau
5. Diocese of Victoria – Thank you for Pennies for Heaven donation
Action: Move to file **MSC:** Lim/Gernat
6. Diocese of Prince George – Thank you for Pennies for Heaven donation
Action: Move to file **MSC:** Gernat/Lau
7. Diocese of Nelson – Thank you for Pennies for Heaven donation
Action: Move to file **MSC:** Lau/Lim
8. Crisis Report – Annual Report

- Action: Move to file **MSC: Lim/Hofer**
9. Knights of Columbus Supreme Office – Christopher Fund interest
Action: Move to file **MSC: Gernat/Lim**
10. Oasis Outreach Society – Request for financial support
Action: Foundation Admin. to write letter **MSC: Hofer/Lim**
11. Newsletter of United for Life BC
Action: Move to file **MSC: Lau/Hofer**
12. Thank you letter from Royal Columbian Hospital for \$5,000.00 donation
Action: Move to file **MSC: Gernat/Lim**
13. Letter from the Kidney Foundation of Canada with their Annual Report
Action: Move to file **MSC: Lau/Hofer**

Other Business:

1. Bylaw changes to account for change in investment policy.- Ming Lau and Michael Yeo to look into the updates of the bylaw. A motion to invest \$200,000.00 with the Columbus Charities pending sufficient documentation and with a guaranteed rate of 3% for one year.
MSC: Gernat/Hofer
2. Request for donation from Bro. Paul Richard, PSD
Motion: Table for December meeting **MSC: Lau/ Lim**
3. New computer for the Treasurer
Motion: To spend no more than \$500 plus applicable software **MSC: Lau/Hofer**
4. Flooding in Calgary
Motion: To donate \$1,500.00 through the K of C Charities Inc. **MSC: Gernat/Lim**
5. Flooding in Elkford, Fernie, Sparwood
Motion: To earmark \$1,500.00 for these areas should they request funding by July 30, 2013. **MSC: Gernat/Lau**

Closing Prayer Director, Dale Hoffer
Meeting Adjourned: by President Ed Shawchuk at 12:18pm
Next Meeting: TBA